

# SPVPOA – Board of Directors Meeting Minutes

November 7th, 2020



## In Attendance via John's ZOOM teleconference service:

- Chairman: John Masarick
- Vice Chairman Richard Dadds
- Secretary: Tom Masarick
- Treasurer: Chris Fisher
- Member at large Gary Witt

## Absent:

- Lewis Wills, Road Committee Chairman

## Opening:

The BOD's Meeting was called to order by Chairman, John Masarick at 1:00 PM via teleconference via ZOOM - Meeting ID: 825 0037 9137 - Passcode: 954353

- The Chairman thanked the BOD for their attendance and stated the reason for the teleconferencing meeting was for the protection of the BOD Members during the quarantine restrictions due to the coronavirus.
- The Chairman thanked for the following SPVPOA members for their contribution:
  - Ed Dennis, has done a "Fantastic Job" trimming back brush. It should be noted that Ed owns many lots along the roads.
  - Richard Dadds, Vice Chairman (RIP) thanks for checking with the Fire Station for the Annual Meeting.
  - Tom Masarick, Secretary thanks for coordinating with the Fire Chief and President. They agreed to let us use their Hall with access to the internet.
  - The opening the Fire Station was delegated; we wanted it open by 12:30 pm and it was opened by 12:45 pm.
  - Chris Fischer, Treasurer thanks for obtaining "**Tax Exempt Status**" for our Association. Please everyone do not abuse; there are penalties including jail time.

### Secretary's Report:

- a. The Secretary's **BOD and Annual Meeting Minutes October 10, 2020** report were distributed via email. Also the **BOD Meeting Minutes from August 23, 2020** was distributed. The Annual Meeting Minutes were mailed to those that we do not hold a valid email address. Currently we have 13 emails addresses that are receiving copies of our minutes. All other members receive two mailings a year containing pertinent info on our Annual Meeting.
- b. The **BOD Meeting Minutes for October 10<sup>th</sup>, 2020** was reviewed in the meeting and it contained preparatory steps needed for the upcoming Annual Meeting.
  - Motion: By Tom Masarick, Secretary to accept 2nd by Chris Fischer, Treasurer.
  - A unanimous voice vote approved the minutes.
- c. The **BOD Meeting Minutes for August 23rd, 2020** was reviewed in the meeting. Meeting.
  - Motion: By Tom Masarick, Secretary to accept and 2nd by Chris Fischer, Treasurer.
  - A unanimous voice vote approved the minutes.
- d. Website: [www.spvpoa.com](http://www.spvpoa.com) No issues - - up 100%.
  - Our new Amendment has been added (Covenants – Article IV Para 7).
  - It should be noted that all BOD and Annual Meeting minutes are posted on our Website.

### 2. Treasures' Report:

- a. Chris Fischer, Treasurer reported that the Balance in Bank as of 10-10-2020 is **\$4,906.47**.
  - We have actual revenue of \$7,284.37 and expenses that totaled \$6,040.15.
  - See Treasures Statement attached (same as submitted in the Annual Meeting).
- b. We made a donation to the Levels Fire Station for \$125.00.
- c. Three of the four Officers have gone to the Bank of Romney, WVA and updated our signing authorizes. It should be noted this is done every year after Officers are added or removed.

**4. Road Chairman's Report:**

Lewis Wills, Road Committee Chairman was absent. The following was addressed:

- a. Richard Dadds, Vice Chairman reported the SPVPOA roads are all in good shape; however, there is a need for cut back brush on along all our roads.
- b. Chairman John Masarick requested that all SPVPOA members should make an effort to cut back 6-8 feet of brush adjacent to the roads.
- c. It was noted that some members have not cut their grass and it is now over 2 feet tall.
- d. The Covenants provides a remedy if the land owner does not cut his grass; however it has never been enforced.

**Old Business:**

- a. The BOD Meeting Schedule for 2020 -2021 is listed below and has been agreed to by all BOD Members:

<b>Day and Date</b>	<b>Location</b>	<b>Meeting Type</b>
1 p.m. Saturday, Nov 7th 2020	John – via ZOOM	Board of Directors
1 p.m. Saturday, Feb 6th, 2021	Chris' home or ZOOM	Board of Directors
1 p.m. Saturday, Apr 10th, 2021	Tom's Cabin or Zoom	Board of Directors
1 p.m. Sunday Aug 21st, 2021	TBD	Board of Directors
11 a.m. Saturday Oct. 9th, 2021	Fire Hall	Board of Directors
1 p.m. Saturday Oct. 9th, 2021	Fire Hall	Annual Meeting

- b. Chris Fisher, Treasurer mounted our Sign in the Common Area that has fallen. It was mounted on a near-by tree.

**5. New Business:**

None

Meeting Adjourned at 1:25 PM by unanimous voice vote – after a Motion from Tom Masarick, Secretary and 2<sup>nd</sup> by Chris Fischer, Treasurer.

*Tom Masarick*, Secretary and Webmaster

**Attachment Treasurer's Report:**

Tu  
10-10-2020

**. SPVPOA, INC. BUDGED PROPOSAL FOR 2020**

41 MEMBERS 99 LOT'S

DUES ARE LOT # 1 \$ 123.00 + \$ 25.00 FOR EACH ADJOINING LOT

ESTIMATED REVENUES ;		ACTUAL REVENUES ;	
MEMBERS DUES	\$ 6343.00.		\$ 6,239.00
POTOMAC LANDING	\$ 910.00		\$ 910.00
BANK INTEREST	\$ 7.00		\$ 9.27
SPECIAL DUES	\$ 200.00		\$ 125.00
<b>TOTAL</b>	<b>\$ 7,460.00</b>		<b>\$ 7,284.37</b>

ESTIMATED EXPENSES:		ACTUAL EXPENSES :	
ROAD WORK		LEWIS	\$ 1005.00
		GRAVEL +	
		SHALE	\$ 3,845.97

including / gravel & scale	\$ 5,000.00	\$ 4,850.97	
SNOW REMOVAL	\$ 700.00	\$ 00000	(NO SNOW REMOVAL)
ADMINISTRATION:	\$ 1,200.00	\$ 1,189.18	LAST YEAR -
Including po box/license/ insurance office suplies, attorney fees donation			
<b>EXPENSES</b>	<b>\$ 6,900.00</b>	<b>\$ 6,040.15</b>	✓

SURPLUS OF	\$1,244.22
+ BALANCE FROM LAST YEAR	\$ 3,662.25
<b>TOTAL IN BANK 9/30/2020</b>	<b>\$ 4,906.47</b>

We can take \$ 2000.00 out of the \$4,906.47  
And keep it as a emergency fund and to it  
Each year  
Thank you  
Chris fischer / treasurer