

SPVPOA – Board of Directors

Minutes (V2)

February 12, 2022



In Attendance:

- Chairman: John Masarick
- Vice Chairman Richard Dadds
- Treasurer Karen Rogers
- Member at large Gary Witt

- Guest: (Former Treasurer) Chris Fischer

Via Zoom

- Provided by Chairman, John Masarick

Absent:

- Road Committee Chairman Lewis Wills

Opening:

The BOD's Meeting was called to order by Chairman, John Masarick at 1:00 am at John's cabin and via Zoom. President John welcomed all members and thanked everyone for attending. One member (Tom Masarick, Secretary) attended via Zoom.

1. Secretary's Report:

The BOD Minutes were distributed via email and posted to the Website prior to the meeting.

Motion: #1 made by Richard Dadds, Vice Chairman and 2nd by Karen Rogers, Treasurer to approve the BOD minutes from November 13, 2021. Motion was passed by unanimous voice vote.

Tom Masarick reported that he has updated the Website with new information and availability for the past period has been 100%. Also, it should be noted that the Website hosting has been renewed for the next 3 years.

2.. Treasures' Report:

- Treasurer Karen Rogers had previously emailed her budget to the BOD (see attachment #1).
 - She noted the following:
 - Revenue is \$2,123.00 as of this meeting.
 - Snow removal expenses are \$600.00 so far this year.
 - Administrative expenditures are budgeted at \$1300, which should be sufficient. Website was renewed for 3 years and was paid out of the administrative funds.

Motion #2: Add an additional \$500 to the snow removal budget for this year. Motion made by Karen Rogers, Treasurer and 2nd by Richard Dadds Vice Chairman. Motion was passed by unanimous voice vote.

- Dakota McLaughlin charged \$50.00 for snow removal this year. It was suggested by Richard Dadds, Vice Chairman that our Road Committed Chairman, Lewis Willis should work with Dakota on his scope of work and his expenditures.
- Also, Vice Chairman Richard Dadds to talk to Lewis about payment.
- Karen Rogers, Treasurer stated she is having a problem getting timely bank statements via the mail. She is trying to obtain access to the monthly statements online; this will help.
- Karen Roger, Treasurer noted that a number of people have been submitting their email address; Secretary Tom Masarick will update membership emails and post on the Web (see updated attached list).

3. Road Status:

Our Road Committee Chairman Lewis Wills was absent.

Old Business:

None:

New Business:

1. It was reported that Lewis Willis, Road Committee Chairman is looking at procuring a spreader to go behind his tractor. It was believed that this would not be a direct expense to the Association.

Motion #3. The BOD would encourage the Road Chairman to purchases a spreader for cinders and sand for road maintenance of snowy and icing conditions. The motion was made by Richard Dadds, Vice Chairman and 2nd by Karen Rogers, Treasurer. After discussion the motion was passed by unanimous voice vote.

2. Delivery Payments:

When Truck Drivers makes deliveries, they are to be paid in cash \$25.00 for their services. Vice Chairman agreed to pay the driver on delivery and them be reimbursed by our Treasurer, Karen Rogers, for the delivery of rock will be paid via invoice.

3. Snow Removal:

It is the policy of the BOD to have snow removed from Association roads when it accumulates to 4” or more. Members of the Association may direct questions to Richard Dadds, Vice Chairman; being he is frequently down in the Valley.

SPVPOA BOD Meeting Schedule 2021 -2022 presented by President John Masarick

Day and Date	Location	Meeting Type
1 p.m. Sunday, Nov 13, 2021	John's Cabin	Board of Directors
12:00 p.m. Saturday, Feb 12, 2022	Chris Home	Board of Directors
1 p.m. Saturday, Apr 9, 2022	Karen Rogers	Board of Directors
1 p.m. Saturday, Aug 20, 2022	Tom's Cabin	Board of Directors
11 a.m. Saturday, Oct. 8, 2022	Fire Hall	Board of Directors
1 p.m. Saturday, Oct. 8, 2022	Fire Hall	Annual Meeting

A motion was made by Richard Dadds and 2nd by Gary Witt to Adjourn the meeting at 10:45 am Meeting was adjourned by unanimous voice vote.

Tom Masarick, Secretary and Webmaster

Attachments:

South Potomac Valley Property Owners Association (SPVPOA Inc)

PO Box 85 Points WV 25437

Operating and Reserve Budget

Calendar Year 2022

ESTIMATED REVENUES				ACTUAL REVENUES		NOTES
Assessments (49 Members/99 Lots/Lot #1 \$127 + \$25 for each Adjoining Lot) (Note: includes Board Approved 3% increase for 2022)			\$ 6,555.00	\$2,123.00		Notice Sent
Potomac Landing (includes 3% increase)			\$946.00			Notice Sent
Bank Interest			\$5.00	\$0.27		As of 12/31/21
Special Dues			\$100.00			Ask Chris?
TOTAL REVENUES			\$ 7,606.00	\$2,123.27		
ESTIMATED EXPENSES				ACTUAL EXP	BALANCE REMAINING	
Roadwork/Maintenance			\$5,000.00	\$0.00	\$5,000.00	
Snow Removal			\$700.00	\$600.00	\$100.00	
Lewis Wills - Snow Plow	1/7/2022	Ck 661		\$150.00		Check sent to Rip 1/19/22
Lewis Wills - Snow Plow	1/15/2022	Ck 661		\$50.00		Check sent to Rip 1/19/22
Lewis Wills - Snow Plow	1/17/2022	Ck 661		\$300.00		Check sent to Rip 1/19/22
Dakota McLaughlin - Snow	1/7/2022	Ck 662		\$50.00		Check sent to Rip 1/19/22
Dakota McLaughlin - Snow	1/17/2022	Ck 662		\$50.00		Check sent to Rip 1/19/22
Administration			\$1,300.00	\$1,214.95	\$85.05	
Insurance	Pending	7/16/22-7/16/23		\$470.57		
PO Box 85	Pending	Due Now		\$62.00		
License	Pending	Due By July 1		\$25.00		
Web Site (3 yrs)	Hosting			\$381.15		Check sent to John 1/26/22
	Domain			\$57.51		Check sent to John 1/26/22
Rent Fire Hall	Pending			\$120.00		
Office Supplies						
	Stamps			\$36.10		Pending Payment (Rogers)
	Window Envelopes			\$38.14		Pending Payment (Rogers)
	Small Envelopes & Labels			\$24.48		Pending Payment (Rogers)
TOTAL EXPENSES			\$7,000.00	\$1,814.95	\$5,185.05	
			\$ 5,390.08	Balance - Bank of Romney - As of 12/31/21		
				<i>Includes \$2,000 Emergency Fund</i>		