

**SOUTH POTOMAC VALLEY PROPERTY OWNERS ASSOCIATION INC.
PO BOX 45 LEVELS, WV 25431**

December 17, 1994

BOARD OF DIRECTIONS MEETING 12/11/94

BOARD MEMBERS PRESENT

John Miller, Chairman
Chris Fischer, Treasurer
Peggy Llewellyn, Secretary
Charlie Surber, Board Member

BOARD MEMBERS ABSENT

C.W.W. Stultz, Vice Chairman

GUESTS PRESENT Juanita Wolfe Buck Llewellyn

Meeting was brought to order at 10:15 AM at John Miller & Juanita Wolfe's residence.

John Miller stated that this emergency meeting was called to discuss payment for the road work done by Petroleum Equipment. The BOD members should ride the roads to visually inspect what has been completed. Discussion followed.

BOD members rode the roads, comparing the completed work with the bid list presented by Petroleum Equipment.

Comments about bid items during visual inspection are as follows:

SOUTH BRANCH ROAD

BID ITEM 1: Approved.
BID ITEM 2: Disapproved, work not completed.
BID ITEM 3: Disapproved, work not completed.
BID ITEM 4: Partial payment because all of the work was not completed.
BID ITEM 5: Approved.
BID ITEM 6: Disapproved, work not completed.

RIVER DRIVE

BID ITEM 1: Partial payment because all of the work was not completed.
BID ITEM 2: Partial payment because all of the work was not completed.
BID ITEM 3: Approved.
BID ITEM 4: Partial payment because all of the work was not completed.
BID ITEM 5: Approved.
BID ITEM 6: Partial payment because all of the work was not completed.

BIG BUCK ROAD

From South Branch Road to Potomac Overlook Drive

BID ITEM 1: Approved.

POTOMAC OVERLOOK DRIVE

From Big Buck Road to Cul-de-sac at top of hill

BID ITEM 1: Approved.

POTOMAC COURT

BID ITEM 1: Disapproved, because work was not completed.

RIVER ROAD TO SOUTH BRANCH ROAD

BID ITEM 1: Disapproved, \$600.00 addition to total bid that no one could understand what it was for.

John Miller added the total of approved road work which came to \$2100.00.

Chris Fischer stated that Petroleum Equipment added wrong in the first place. There are three different figures, P.E. Grand Total on Bid Sheet is \$2800.00. When the Bid Sheet was added total was \$3750.00. P.E. has sent 2 bills for \$3700.00.

John Miller stated we still do not have a contract.

Charlie Surber made a motion that we pay Petroleum Equipment \$2100.00.

Chris Fischer seconded. Unanimous approval.

John Miller brought up the condition of South Branch Road from the Gray House to the gate at Potomac River Hills. Potomac River Hills members paid half the last time the road was worked on. Discussion followed.

D.J. Kidwell had previously quoted a price of \$300.00 to fix this road.

Charlie Surber made a motion to pay half the cost to have the ditches pulled, clean culverts and fix pot holes.

Seconded by John Miller and Chris Fischer. Unanimous approval.

Chris Fischer brought up the need for snow removal. Is C.W.W. Stultz bringing in his equipment?

John Miller made a motion that plowing not begin until 6 inches of snow is on the ground, and that the BOD be called first.

Seconded by Charlie Surber. Unanimous approval.

Charlie Surber made a motion to end the meeting. John Miller seconded.

Meeting adjourned at 11:47 AM.

Respectfully submitted,

Peggy Llewellyn, Secretary