

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
OF**

South Potomac Valley Property Owners Association, Inc.  
P.O. Box 45  
Levels, WV 25431  
September 18, 1999

Board of Directors Meeting of the above corporation was held on September 18, 1999 at 10:45 a. m. at Chris Fischer's house on Potomac Overlook Dr.

The Board was to hold their 10:00 a.m. meeting at the Chairman's cabin on River Road. As the Chairman did not show and after waiting 45 minutes the meeting was moved to Chris Fisher's house.

QUORUM -- A quorum was declared present based on the presence of the following Board of Directors members:

Angela Asbury, Vice Chairwoman  
Chris Fischer, Treasurer  
Gene Pietra, Secretary  
Charles Llewellyn, Board Member

Board member absent -- C. W. W. Stultz, Chairman

Guests:

Peggy Llewellyn

Vice Chairwoman, Angela Asbury, opened the meeting at 10:45 a.m.

The Board of Directors requested that the Chairman, C. W. W. Stultz, submit a letter to the Board stating what was in the letter of agreement with the new sub division. See minutes of Board of Directors Meeting June5, 1999. Paragraph 3.

Vice Chairwoman Angela Asbury informed the Board that she had received some estimates on printing of signs. (See Board of Directors Meeting June5, 1999 Page 2 Paragraph 4.) (Only Licensed Vehicles driven by licensed drivers are allowed on property roads.)

The estimates for any type of sign are as follows:

30 x 30	\$98.00
15 x 15	\$50.00
Stop Signs	\$90.00

Board voted to present this information to the membership for vote on Oct 2, 1999.

Vice Chairwoman Angela Asbury advised the Board of Directors that she placed the Subdivision annual No Trespassing and No Hunting ad in the Hampshire Review to run from September 1, 1999 through November 30, 1999. Board voted approval to pay \$52.00 for the notification.

#### ROADS:

Vice Chairwoman showed photographs of the roads. Some are in very bad condition as no money has been reported used for the up keep of the roads. Big Buck, Potomac Overlook and River Road (beyond the Boat access gate. Board voted approval for repaving road beyond river access.) (See Board of Directors Meeting June5, 1999 Paragraph 5 (Road Repair & Resurface).

Vice Chairwoman Angela Asbury advised the Board of Directors that she has bids for road repairs (outside bids) not including stones -- \$5,500.00 all roads. The Board of Directors rejected this offer. Contract bids will be requested next spring.

Also a bid for brush hogging was submitted for \$35.00 an hour. The Board also rejected this due to the lateness of the season. This will also be reconsidered in the spring.

Board member, Bucky Llewellyn, motioned and stated he and D. J. would fix pot holes on the two roads in the worst condition – Big Buck and Potomac Overlook for \$1,500.00. Their equipment is near by in the other Sub-Division. Chris Fisher seconded the motion and motion was approved by the Board.

#### ASSESSMENTS:

Vice Chairwoman Angela Asbury stated that the Treasure file the necessary papers (as stated in the Covenants Art. III) to bring action against all property owners that are in default of paying their assessments after successive notification by the Treasurer.

Examples: Morris, Kenneth  
Brehm, Madelyn

Seconded by the Treasurer, Chris Fisher. Approved by all present Board Members.

Next Board meeting October 2, 1999 Levels Fire Hall 12:00 p.m.

Meeting adjourned 12 p.m.

Respectfully submitted,

Gene Pietra  
Secretary