

**MINUTES OF THE BOARD OF DIRECTORS MEETING OF  
SOUTH POTOMAC VALLEY PROPERTY OWNERS ASSOCIATIONS, INC.**

A special meeting of the Board of Directors was held on December 9, 2000 at W.W. C. Stultz at his residence in Levels, W. VA. The Meeting started at 10:46AM.

Board members present were Board Chairman Bill. Stultz is present, Vice Chairwoman Angie Asbury is absent, Secretary Nathalie Mundell present, Treasury Christ Fischer is present, and the Member at Large Doug Lombard is present.

**1. Treasury Report**

Chris Fischer, Treasurer, said there is a total of \$8,254.00 in the bank. The road dues will be sent out the 1<sup>st</sup> of January 2001. He has an outstanding bill to be paid to Bobby Lee for \$1,100.00 and a Check for the IRS Taxes about \$20.00. Approx. \$7,000.00 remains after paying these balances for cash reserves beginning of the New Year.

**2. Road Dues and Snow Removal.**

The 1<sup>st</sup> of January road dues will bring in about \$4,300.00 from the members of SPVPOA and \$850.00 from the new association will give us a total about approx \$5,000.00 in the 2001 of June.

Expenditures roads fees approx \$1,500.00 a year. \$500.00 for snow removal a year, and \$300.00 for misc. We will have approx. have \$2300.00 of expenditures. And an additional \$200.00 on road work a year. Total Approx. \$2,500.00 for roadwork.

**3. Old Business**

Chris Fischer said we need to should how the roadwork is done and broken down for payments. Doug Lombard makes a recommendation we make a Form (broken down) for the board signatures. We put the figures on the Form from Bobby Lee (broken down) to show how the payments to be make to Bobby Lee for the roadwork. The Association needs the Form to prove someday how much we spend on the roads. Motion was passed duly made, seconded, and adopted my majority vote of the Directors for a Form.

Board members agreed to pay Bobby Lee \$1,100.00. Chris Fischer will make out the form and make the check payable to Bobby Lee. And make a check out for the IRS Taxes of about \$20.00 interest on the SPVPOA bank account.

**4. Remaining old Business**

Snow removal Clay Havens and Don Largent will check with Bill Stultz about snow removal.

**5. Review of Annual Meetings.**

Chris Fischer said the Annual Meeting this year was a great meeting and lot of good comments was made and suggestion and was held very good by Bill Stultz Chairman. Nathalie Mundell, Secretary, said it was a good meeting because last year we had to reschedule the meeting from October to November because of poor attendance. We also had some new members to come to the meeting. Doug Lombard also said the annual meeting was held good. He also noticed that more people showed up and spoke their piece of mind at the meeting, and new faces were there. We thank Mrs. Mary Stultz for the refreshments and helping at the annual meeting.

Bill Stultz, chairman commented about the sign we need at the entrance of the associations. The sign will show entering private property and the rules, conduct on the property. Mr. Stultz has made a sign in the past and the Board of Directors said remitted the sign to the members. Doug Lombard seconds the Motion and maybe we should get a few people in the organization to come up with some ideals about the sign. Bill said how about remitted the original sign to the members. A motion was passed to remit the sign to the members to vote on it. Bill will send out the plans to the secretary and the secretary will mail out the plans to the members to vote on sign.

## **6. New Business**

Doug Lombard would like to proposal an Association Day for the SPVPOA members. Doug recommends sending out flyers to the members for their input about the Association Day. No business will be conducted on that day. Mr. Stultz volunteers his property for parking and the use of the special day (July 4, 2001) for Association Day. Doug will write up a flyer for the members to vote on the Association Day. Bill said that's a good idea on the Association day for the members. Bill said we should have a theme for that day. Doug said maybe games, and softball. Nathalie said maybe some small rides for the children like a carnival. Doug said maybe a carnival like you said and the cost of it. Board of Directors agreed to send out flyers to members to see how they like this ideal. Maybe \$1,500.00 for the Association Day. Beer and sodas will be included. Motion was passed to send out flyers to member to vote on it. Doug will come up with a draft proposal to be sent out to the members.

## **7. Special Committees**

Bill would like to set up a Special Committee for Roads, Architectural and Grounds Committee.

### **a. Road Committee**

Road Committee will be people who live down here and who will help us to look at the roads for maintance and snow removal. Some body on the board and as well as members who is not on the board to work on the Road Committee. Bill recommends Don for the Road Committee and need three more peoples to work for the Road committee. Bill nominated Doug for the Road Committee. Bill and Doug recommend Don Largent, Bruce Dunn, and Ed Dennis.

### **b. Architectural Committee**

Architectural committee for someone to check on the structure and permit based on the covenant that we had signed. Comply with the building covenant. Mr. Stultz will send some guidelines on the architectural committee. Also keep the property clean and property value up. Bill will send out the plans to the board to look at.

### **c. Ground Committee**

Covenants Committee, comply with the covenants. Need someone to check into the Covenants so that each property members keep up with the rules and guidelines of the covenants.

Next Meeting in January 2001.

**Adjourn: 11:28AM**