



SPVPOA – Board of Directors Meeting Minutes

April 6, 2024

In Attendance at Karen's WVA home:

Chairman: Morgan Hogeland
Vice Chairman: Richard Dadds

Treasurer: Karen Rogers
Road Committee Chairman: Lewis Wills

In attendance via Remote Access:

Secretary/Webmaster Tom Masarick
Member at large: Gary Witt

Microsoft Teams Meeting:

SPVPOA BOD – 4-6-2024

Saturday 11:00 am – 12:11 pm

Meeting ID: 264 516 622 871

Dial by phone: [+1 240-800-7959](tel:+12408007959),

Host: Karen Rogers

Opening: The BOD's Meeting was called to order by Chairman, Morgan Hogeland at 11:00 am. Morgan reported that things were good in the Valley. We have focused on repairing/replacing two culverts that needed replacing. Our roads are in good shape thanks to Lewis and those that have cut back their brush by the roads.

Secretary's Report:

Secretary Tom Masarick reported that the minutes from the BOD Minutes from January 6, 2024, were posted to our website (www.spvpoa.com).

Motion #1: A motion was made by Treasurer, Karen Rogers and Seconded by Chairman, Morgan Hogeland to approve the minutes from January 6th, 2024. The motion passed by unanimous voice vote.

Our website (www.spvpoa.com) has been up 100%; with no issues.

Note: On 1/25/2022 we renewed our website for \$381.00 for 3 years; our next renewal is scheduled on 4/4/2025; for Web hosting and Domain name. A 3-year Web hosting is \$359.64 + \$21.99 per year for Domain name resolution.

Treasures' Report:

Treasurer, Karen Rogers noted the following:

- I am currently working on collections. We have 5 members that have not paid at this time or reached out that payment has been mailed. I will be sending out 2nd notices next week.
- We had \$6,400 in the budget for road work. We have spent \$4,035 leaving \$2,365 available for road work.
- We had \$600 in the budget for snow removal. We have spent \$500, leaving \$100 available.
- There are other areas of the Budget i.e. Snow removal, administration etc where with a Board action we can move funds to Road Maintenance if needed.
 - President Morgan Hogeland stated that action is not required at this time.
- Our Surety Bond (Insurance) is due now.
- Our Community Insurance will be due in July.
- The Post Office Box fee has been paid.
- Next year we will need to pay Website hosting expenses (they come up every 3 years). Tom Masarick, Webmaster will get Karen Rogers, Treasurer numbers for the renewal in 2025 (see above).
- Attached is the Treasurers updated Operating and Reserve Budget.

Motion #1 A motion was made by Treasurer, Karen Rogers and 2nd by VP Chairman Richard Dadds to amend requirement for co-signatures to issue checks from the SPVPOA bank account. Move to update account to only require **"a single signature on SPVPOA checks"**. Morgan Hogeland and Karen Rogers will go to Bank of Romney and get the SPVPOA bank account updated.

- After discussion the motion was passed by unanimous voice vote.

Road Chairman's Report:

Road Committee Chairman Lewis Wills stated he is working on the following:

- We have fixed two culverts in the Association that needed repair; timely repair has mitigated a much larger expense for the Association.
- Our roads are in good shape now; maybe we can direct some of the money that was scheduled to be for road maintenance to our failing culverts.

- Currently we are focused on road drainage.
- We need about \$350.00 for spray to kill brush,
- We need a **work party** to cut a fallen tree on Potomac Overlook.
 - Tom Masarick, Morgan Hogeland and Lewis Wills all agreed to work on the fallen trees this week.

Old Business:

Culverts installed and needed:

- The culvert down by the Common Area was not replaced due to significant expenses from bidders; however, we have taken steps to mitigate immediate replacement and the sink hole has been repaired.
- As stated earlier we have fixed two culverts in the Association that needed emergency repair; timely repair has mitigated a much larger expense for the Association.

New Business:

Culverts budget:

- Culverts are failing and Lewis Wills suggested it would be a good idea to stockpile culverts when we can find them below market cost.

Motion #2 A motion was made by Richard Dadds to purchase culverts tubes approximately 21' x 16" and 21' by 24" and store on Ripp Dadds property to be used as needed. The motion was seconded by Tom Masarick.

After discussion the Motion passed unanimously by voice vote.

Pushing back the brush along the roads:

- We need to rent a chipper to get rid of the brush and small trees.
- We need to work on planning a community day in the next few weeks to use the chipper and clear the brush.
- Funds are currently available in the Roadwork/Maintenance budget line item to support this planned work.

Motion #3 to Adjourn: A motion was made by Treasurer, Karen Rogers and 2nd by Chairman Morgan Hogeland to adjourn at 12:11 pm.

Motion passed unanimously by voice vote.

Our next BOD Meeting is scheduled for 11:00 am Sat. July 13th, 2024, Morgan's Cabin.

Tom Masarick, **Secretary/Webmaster**

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